

DOYNTON PARISH COUNCIL
MINUTES OF DOYNTON PARISH COUNCIL MEETING
HELD ON THURSDAY 1ST JULY 2021 AT 7 PM.
AT DOYNTON VILLAGE HALL

Present:	Peter Hart William Crew William Roch Michael Williams Elaine Weightman	Chairman Councillor. Councillor. Councillor Parish Clerk
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No members of the public in attendance

The Chairman welcomed everybody and opened the meeting.

Action

1. **APOLOGIES:** Cllr. Jill Salter

2. **TO APPROVE THE MINUTES OF THE LAST MEETING**

The Minutes of the Annual and the Minutes of the Parish Council meeting of 5th May 2021 were approved and signed by the Chairman on the proposal of Cllr. Roch and seconded by Cllr. Williams

3. **MATTERS ARISING.** Doynton Children's Committee to be contacted re the transfer of the remaining funds to DPC to assist with the purchase of new play equipment.

PH

4. **TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED.** *None to record.*

5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.** *None in attendance*

6. **PLANNING**

6.1 **To Comment on Planning Applications. P21/02598/F** Land And Buildings Adj. To Quarry Farm Bury Lane Doynton Demolition of 3 no. buildings and conversion of 1 no. former agricultural building into 1 no. dwelling with other associated works. *No objection DPC supports the conversion of existing building.*

EW

6.2 **To record comments on applications dealt with since the previous meeting. – P20/00551/F** Hoddes Hay Church Road Doynton: Demolition of existing single storey side and front extension. Erection of two storey side and front extension and associated works to exterior of dwelling. Revised proposals. *No further comments to make.*

6.3 **To Note Planning Decisions. : - P21/01169/TCA:** Granary Court Church Road, Doynton. BS30 5SU: Works to fell 1no Birch Tree, 1no Ash Tree and 1no Cherry Tree situated within the Doynton Conservation Area. *No Objection.*
P21/00974/F Park Hotel And Resort Bath Road Wick.BS30 5RN: Erection of glazed wedding venue with associated landscaping. *Approve with conditions*
P21/00975/LB Park Hotel And Resort Bath Road Wick.BS30 5RN: Repairs to listed garden wall and bothy to facilitate the erection of a wedding venue. *Approve with conditions*

6.4 **Other Planning Matters.** *None to record.*

7 **FINANCE**

7.1 **To approve invoices for Bill payment unless otherwise stated:**

- £432.32 E Weightman, Parish Clerk, (work undertaken June & July 21)
- £102.45 E Weightman, Parish Clerk, (quarterly expenses June & July 21)
- £ 40.00 Information Commissioner Registration Fee.

The above were approved and proposed for payment by Cllr. Roch and seconded by Cllr. Williams.

Payments approved and minuted at the meeting on May5th were cross checked with the invoices and bank statement by Cllrs. Hart and Williams at this meeting.

Notes: DPC = Doynton Parish Council; SGC = South Gloucestershire Council; ALCA = Avon Local Councils Association; CEF = Community Engagement Forum; AONB = Area of Outstanding Natural Beauty; TPF = Town & Parish Forum;

PHM 29/9/21

7.2 FINANCE REPORT

- 7.2.1 After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 31st July 2021 will be £6,277.90 which includes earmarked funds of £184.90 for the maintenance of the defibrillator and £292.86 VAT refund from HMRC for 2020/21. The balance on the S106 savings account currently stands at £14,564.13.
- 7.2.2 PKF Littlejohn External Auditors were in receipt of documents of the notification of exempt status 2021 submitted by DPC in May 2021 for AGAR 2020/21.

8 VILLAGE MAINTENANCE & HIGHWAYS.

8.1 Update on problems already reported to SGC unless stated.

- 8.1.1 The complaint re the Potholes and the danger to motorists/cyclists on Cullysgate lane due to its degrading will be further escalated. EW
- The manhole breaking up on Bury Lane outside Doynton House and Mill Lane pothole repairs will be chased again. EW
- The Clerk to thank Highways for the improvement to the Slow road markings on the High Street however the white lines have not been completed on the latter. EW
- The clerk will ask when the grass verges are to be cut as Doynton has not had its first cut this year EW

8.2 New Issues raised by Councillors.

Chris Whittle will be approached to varnish a couple of the memorial benches situated on The Cross and at The Village Hall. MW

9. SPECIAL MATTERS FOR ATTENTION

- 9.1 Cllr. William Crew was proposed by Cllr. Hart and seconded by Cllr. Williams and accepted the vacant office of Vice Chairman of DPC.
- 9.2 The remedial work required upon the playground after The Play Area Safety Inspection Report 2021 is being undertaken by Fred Ellis and is in progress. The Playing Field Committee are undertaking remedial work around the entrance to the Playground.
- 9.3 To note and ratify annual review of Risk Assessment ongoing, items to comply with GDPR on the website
- Model Publication Scheme Document, Data Protection Policy and General Privacy Document.
- Others not on website:** Data Breach Policy, Advice for elected and prospective Councillors, Parish Council Security Guide, Data Retention Policy, Sub access request, Privacy Notice for Staff/Councillors and Consent Form.
- 9.4 It was agreed to advise the Village Hall and the Summersfield Committees of the suggestions for the celebration of The Queen's Platinum Jubilee Central Weekend 2022- Thurs 2nd-Sunday 5th June. EW
PH/MW

10 TO RECEIVE REPORTS OF MEETINGS ATTENDED. *None to note.*

11 TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS. *None to record*

12 MATTERS OF INTEREST RAISED BY MEMBERS. *None.*

13 ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.
None to record.

14 DATE OF NEXT Meeting

Wednesday 29th September 7pm at the Doynton Village Hall.

The meeting closed at 8.05pm

Signed..... Date..... 29th September 2021